eConsult Training for PCP

1. Open Order Entry and type in ‘econ + name of specialty’ (e.g. ECON CARD for eConsult to Cardiology, ECON ENDO for eConsult to Endocrinology, etc). Make sure you have “Order Panels” checked.

Note: Always notify your patient that you are ordering an eConsult

2. Select the appropriate template. Click on the template order within the Order Panel

3. Click on magnifier for ease of completion. Use arrow or F2 to scroll through template. Also, note the recommended labs/studies.
4. Choose appropriate studies from Order Panel (if labs have already been drawn recently, no need to re-order)

5. Look for helpful ‘Notes’ which are found at the top of some Order Sets

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NOTE: Certain lab testing is indicated based on patient characteristics:
- If irregular periods are present, obtain prolactin and 17-hydroxyprogesterone levels.
- If the hirsutism is of severe and/or rapid onset, obtain a DHEA-sulfate level.
- If symptoms or signs of Cushing’s syndrome are present, obtain a morning cortisol level following 1 mg of dexamethasone the previous evening.
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6. Sign order(s) and Close Encounter

7. eConsult response lands in your E-Consult In Basket folder. eConsult encounter also viewable in Chart Review

![In Basket Screenshot]
Two Possible Outcomes:

8a. Outcome #1: eConsult answered
Close the loop by replying to the specialist “Got it. Thanks.”
Done In Basket message.

8b. Outcome #2: eConsult could not be answered
Specialist deems question too complex; requests standard office consult.
Route to office Authorization Pool to convert to ‘regular’ consult. No need to re-order in Order Entry

Authorization Pools:
P LWIM Auth; P LIM Auth; P SOR IM Auth
P LWFM Auth; P SRFM Auth; P GEN FM Auth ; P MOS Owen Auth
As easy as learning to ride a bike!

Questions? Comments? Suggestions?

Contact us!
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